Meeting Report

Team Name : Hotel Transylvania Date of Meeting : 25/03/2025

Start Time: 11:30 End Time: 12:30 Meeting Location:”Epoka University“

Moderator: Artemisa Hasalami Recorder: Brikena Papadhopuli

Othere Members Present: Members Absent : None

-Arsildo Veliu

-Erta Llenga

-Esta Cekrezi

-Ester Pashtranjaku

-Megi Almadhi

Topic Discussed:

1. Use Case- We reviewed the functional and non-functional requirements of our project to ensure clarity and completeness.
2. Use Case Diagrams - We analyzed and refined the use case diagrams to accurately represent the interactions between users and the system.
3. Dividing tasks - To ensure efficient workflow and collaboration, we assigned tasks to each team member based on their previous contributions and expertise.
4. Discussed on changes - We reviewed the feedback provided by our teacher and discussed necessary modifications to improve the project. This included refining system functionalities, correcting inconsistencies in our diagrams, and enhancing documentation clarity.

Tasks Assigned:

1. Use case

**Team Members Responsible:**

**Esta, Erta, Artemisa, Megi, and Arsi** worked on defining and improving the use cases based on the system requirements.

1. Use case Diagrams

**Team Members Responsible:**

* **Ester and Brikena** worked on creating and refining the use case diagrams to ensure they accurately reflect the system’s operations.

Time, Place & Agenda for Next Meeting:

Time - > 11:30 – 12:30 Tuesday

Place-> Epoka University

Agenda :

 **Future Requirements**

* Discuss potential additional requirements that may be requested by the teacher.
* Identify any missing functionalities or improvements that could be needed.
* Plan how to accommodate new requirements in our current system design.

 **Review of Teacher’s Feedback & Changes Made**

* Go over the feedback provided by the teacher.
* Discuss the changes that were made based on the feedback.
* Identify any remaining issues that need to be addressed.